

Consortium School Admission Tests: Information for Parents

The SW Herts Admissions Consortium comprises the seven secondary schools in the area which operate admission tests for a proportion of their intake:

Croxley Danes, Parmiter's, Queens', Rickmansworth, St Clement Danes,
Watford Grammar School for Boys, and Watford Grammar School for Girls.

If you are considering applying next term under the academic or music criteria for a place for your child at any of these schools, you will need to register with the Consortium before Friday 21st June 2019. **No late registrations will be accepted.** Please read the following guidance carefully, particularly no.10.

1. The website for registering your son or daughter with the Consortium will open at midday on Monday 22nd April. It will remain accessible until Friday 21st June which is a period of almost nine weeks and you can register your child at any time in that period. There is no advantage in registering on the first day; indeed if too many parents try to do so, the website might not cope with the demand.
2. The website address is: www.swhertsschools.org.uk. There are links to each school's website and a frequently asked questions section.
3. You will be asked to register for the tests by creating an account, activating your account and then logging on to a parent portal using a password of your choosing. The password should be memorable and secure. You should ensure that the **email address you use to register will remain unchanged and available throughout the period in which you will need to access information on the portal.** **Once you have registered an email address, it will not be possible to change it for an alternative.**
4. Once you register you must regularly log on to the secure web page to view the initial registration of tests/the allocation of test centre/allocation of music audition times (if your child is successful after Music Stage 1) and the final results. (Please see the *calendar* for information on timescales and deadlines). It is your responsibility, as a parent, to log on to the secure website to view the information at the appropriate times throughout the testing process. You will not be contacted via email by the Consortium Administration Team regarding any of the information relating to your child's test(s).
5. The Familiarisation Papers can be downloaded from the registration website: <http://www.swhertsschools.org.uk/>
6. These papers will give your child an idea of the type of questions that are asked in the tests, though the standard in the test is different.
7. If you consider that your child might be disadvantaged under the terms of the Disability Discrimination Act, or has special educational needs which require the test centre to make particular provision for the tests, you must provide written evidence of this from